

GOMO Business Meeting Minutes
Garden Oaks Professional Building
December 21, 2016

Section 1:	Mark Saranie	Sheila Briones	
Section 2:	Lori Kennedy	Rafael Pina	Sue Schmidt
Section 3:	Susan Kostelecky	Frances Schwartz	Dea Larson
Section 5:	Kip Noser	Carol Terrett	Coley Groth

ABSENT: Mike Taylor (but present via phone)

Mark Saranie called the Board Meeting to order at 7:22 after the Architectural Committee completed its business.

- I. Minutes: Minutes were reviewed and approved with minor typo and spelling changes noted and to be changed. Sheila Briones made the motion to approve and Kip Noser seconded; motion passed with no opposition.
- II. Treasurer's Report: Rafael Pina reviewed the balance sheet and other financial forms.
- III. Reviewed Plan Chart/Permit Report: No actions were identified.
- IV. Office Manager Report: No board decisions. Actions:
 - Kip Noser saw 1007 W. 43rd with possible violation of a temporary shed in the side setback. Need to determine when it was erected and the next steps.
 - Stairs in side setback attached to garage to be discussed further in Executive Session.
 - Bungalow Concert home in section 5: had event in October. No complaints. To be handled by Non-Residential Use ad hoc committee.
- V. Unfinished Business:
 - Committees:
 - Ad hoc Non-Residential Use
 - Rafael Pina will be committee head.
 - Coley Groth, Kip Noser and Frances Schwartz will join this committee.
 - Ad hoc Ethics/Code of Conduct Committee
 - Susan Kostelecky will be committee head.
 - Lori, Dea and Sue will join this committee.
 - Ad hoc OM/BD Job Description
 - Kip Noser will be committee head.
 - Sheila Briones and Michael Taylor will participate.

Communications Committee

Mark Saranie will be committee head.

Carol Terrett and Lori Kennedy will participate.

- VI. New business.
- a. Determination of Intent letter to file proposed as a means to capturing details on how decisions which require an unusual level of discussion or review.
Discussion deferred to Executive Session
 - b. Plan Approval Letters. Coley Groth recommended and offered to do a review of the letter template with the idea of creating a check the box, one size fits all form letter.
 - c. Assignment of Sargent of Arms duties.
 - i. Action item is for Directors to assist with getting Members to sign in . It was discussed that a board member (Mike Taylor, Coley Groth or Kip Noser, in that order) will serve as Sergeant at Arms to encourage decorum in the GOMO meetings
- VII. For the Good of the Order: No items offered
- VIII. Member Forum
- Cathey Land (member) spoke on Ethics Policy, Conflict of Interest Statements and Non-Residential Use.
- Kathy Chang (member) asked the status of the Elbar lawsuit. Mark Saranie said that lawsuit would be discussed in Executive Session at which time the GOMO attorney would provide an update. GOMO will post a legal update on the website.

Meeting adjourned at 8:28.